

CV of Senyatje Nelson Makgatho

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Driver's License

EC
(code 14)

OBJECTIVE

To enhance my knowledge and capabilities by working in this dynamic department that prides it's self in giving substantial responsibility to new talent.



Skills / Strengths

- | | |
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| <ul style="list-style-type: none"> • Driving skills • Computer Skills • Facilitation Skills • Communicaton skills • Leadership and Supervisory Skills • Development skills | <ul style="list-style-type: none"> • Machinery tools and Equipment Oparetion • Classifying and Organising • Customer Care • Critical Thinking • Team work • Time management |
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Experience

- 2012-07-2/2015-12-18 **Social Development**
Tjiane Drop In Centre (volunteer)
- Office Admin, Care Giver and Skills Development.
- 2016-03-10/2019-04-3 **Dikgabo Di Kopane (DDK)**
- Merchandising (coca-cola product's)
- 2019-04-1/2021-03-31 **Sales and Marketing**
CCBA PLK

- Stock controller, Sales re-presentive, Customer Care, Merchandising and Reciving and Dispeching stock.

2022-06-1/2023-05-31

Warehouse Opperator
CCBA PLK

- Laoding and off loading DC and PD truck's, Picking, Re-percking, House keeping, Cherking In and out truck's, Layer picking and Sorting.



Education

Year of completion 2010	Level of Education and Institution <ul style="list-style-type: none"> • Matric GR12 • Phutlo Secondary School
Year of completion 2013	Level of Education and Institution <ul style="list-style-type: none"> • COMPUTER DIPLOMA (NQF Level 3) • New Airzona Communication and Training
Year of completion 2015	Level of Education and Institution <ul style="list-style-type: none"> • IN LEAD AND MANAGE HUMAN RESOURCE (NQF Level 4) • Salitic Training College
Year of completion 2023	Level of Education and Institution <ul style="list-style-type: none"> • National Certificate : Freight Handling (NQF Level 3) • Knowledge X-Change Business Academy



Training and Certifications

March 17, 2022	
NEMISA NPC Microsoft office 365	
<ul style="list-style-type: none"> • Cyber-Security • 101 - DBE • Teams - DBE 	<ul style="list-style-type: none"> • Business Conduct and Anti Bribery • Excel - DBE • PowerPiont - DBE

<ul style="list-style-type: none"> • Word - DBE • Sharepoint - BBE 	<ul style="list-style-type: none"> • Outlook - DBE • SharePoint
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June 22, 2021	
Other Training/Certificate Name, Institution	
<ul style="list-style-type: none"> • <i>Driving licence :code EC (PdP)</i> • <i>Lift Truck up to a capacity of 7000kg(Foklift)</i> • <i>lift Truck up to a capacity of 2000kg(PPT)</i> 	<ul style="list-style-type: none"> * Lebowakgomo Testing Station * Coca-Cola Bevarages Africa Polokwane * Coca-Cola Bevarages Africa Polokwane



References

Name	Company	Contact Details
Ireen Khuto	Tjiane Drop-In Center	082 4298 345
Evans Ramatjila	CCBSA PLK	072 2578 627
Tshephiso Meba	CCBA PLK	082 9241 877
Anastatia Phoshoko	CCBSA PLK	060 960 6143

I SENYATJE NELSON MAKGATHO DECLARE THAT ABOVE INFORMATION IS TRUE AND THE FOLLOWING PEOPLE AGREED TO ACT AS REFERENCE.

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